

Topic	Sub Topic
PHP & MySQL	
Java under Public Management System	
Networks	
VPN (Basic Questions)	
Firewall (Basic Questions)	
ELEMENTS OF WORD PROCESSING	Word Processing Basics
ELEMENTS OF WORD PROCESSING	Opening and closing Documents
ELEMENTS OF WORD PROCESSING	Text Creation and manipulation
ELEMENTS OF WORD PROCESSING	Formatting of Text
ELEMENTS OF WORD PROCESSING	Table Manipulation
SPREAD SHEET	Basics of spreadsheet
SPREAD SHEET	Formatting Worksheets
SPREAD SHEET	Formulas, Functions and Charts
Power Point	Creating Presentation
Power Point	Creating Slides
Power Point	Slide Sorter View
Power Point	Changing Slide Layouts
General Awareness of Information Technology	
Introduction to Computers and computerizations	
Concepts of programming (Very basic questions)	
Data Entry Operations	
Electronic Data Processing Machines	
Using Computer for office operations	